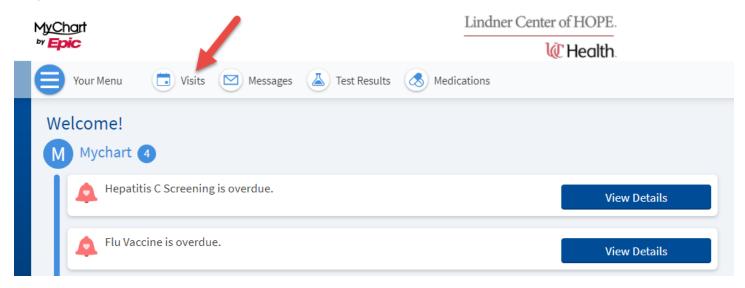
#### LCOH MYCHART APPOINTMENT REQUEST

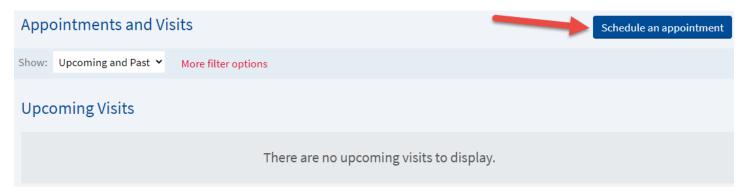
### Patients can request an appointment with their provider

A patient can request an appointment with their provider with whom they have a previous relationship. The patient must have a completed visit in the past with their provider to request an appointment. The appointment request will send an In Basket message to the clerical pool for scheduling.

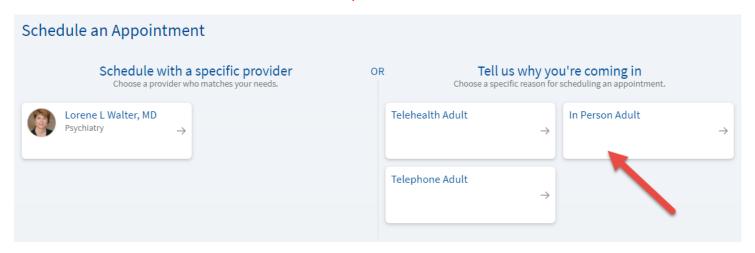
#### **REQUEST AN APPOINTMENT BY CLICKING ON "VISITS"**



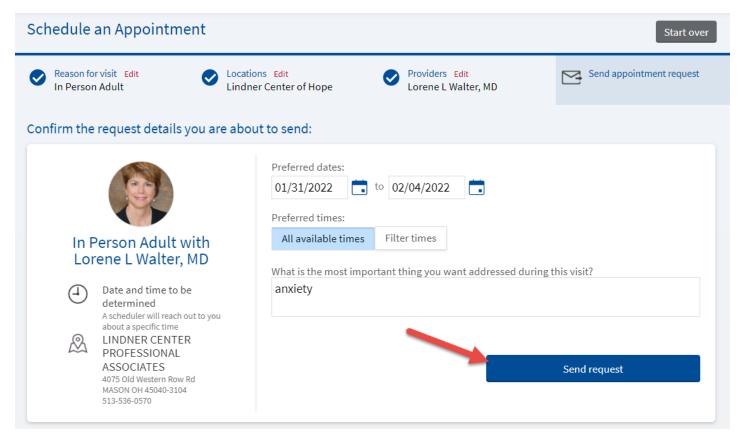
## **SELECT "SCHEDULE AN APPOINTMENT"**



#### SELECT THE TYPE OF APPOINTMENT YOU WANT TO REQUEST FOR SCHEDULING



# FILL IN THE PREFERRED DATES AND TIMES TO REQUEST AN APPOINTMENT AND OPTIONALLY ENTER A REASON FOR THE APPOINTMENT, THEN CLICK "SEND REQUEST"



## PATIENT RECEIVES CONFIRMATION THAT THE APPOINTMENT REQUEST HAS BEEN SUBMITTED

